

**THE WARSAW UNIVERSITY OF TECHNOLOGY**  
**Decision No. 59/2024**  
**of the Rector of the Warsaw University of Technology**  
of 25 March 2024

**on the announcement of the competition for Rector's grants in 2024 for student research groups operating at the Warsaw University of Technology**

Under Article 23 section 1, in connection with Article 389 sections 1 and 2 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended) and in connection with Agreement No. 04/IDUB/2019/94 of 30 December 2019 concluded by the State Treasury represented by the Minister of Science and Higher Education and the Warsaw University of Technology, it is resolved as follows:

§ 1

We hereby announce a competition for Rector's grants in 2023 for student research groups operating at the Warsaw University of Technology, and funded from the resources of the "Excellence Initiative – Research University" programme.

§ 2

1. The application for the Rector's grant, hereinafter referred to as "application", approved by the head of the basic organisational unit and prepared in accordance with the template attached as Annex No. 1 to the Decision, shall be submitted by the chairperson of the student research group in electronic form by 19 April 2024 to the Team for Research to the e-mail address: [znn@pw.edu.pl](mailto:znn@pw.edu.pl).
2. One student research group may be a beneficiary of only one grant as part of one edition of the competition.
3. The budget of the competition is PLN 600,000, but funding for one application may not exceed PLN 50,000.
4. Student research groups implementing grants in 2024, qualified for funding in the current edition of the competition, may start being funded only after the settlement of the grant from the previous edition.
5. The Rector's Committee for Scientific and Research Equipment and the Chairperson of the Council of Student Research Groups, hereinafter referred to as "the Evaluation Committee", shall give an opinion about applications and shall draw up a ranking of applications by 10 May 2024.
6. The criteria for the evaluation of the application are as follows:
  - 1) innovativeness, perspective, and interdisciplinarity of the topic (25%);
  - 2) evaluation of methodology and the possibility of implementing the topic (35%);
  - 3) project outcomes (20%);
  - 4) the justifiability of planned costs (10%);
  - 5) previous achievements of the student research group in competitions and promotional activities for the Warsaw University of Technology (10%).
7. Funding awarded for the implementation of the Rector's grant:
  - 1) may not be used for remuneration;
  - 2) may not be used for the purchase of computers, laptops, tablets, monitors, printers;
  - 3) may not exceed 50% of the awarded amount of direct costs if used for external services;

- 4) may not exceed 50% of the awarded amount of direct costs if used for the purchase of equipment, and this purchase may take place only in the year of granting funds for the implementation of the grant.
8. The condition for commencing the implementation of the grant is to sign an Agreement with the head of the IDUB project management team, the template of which is attached as Annex No. 2 to the Decision.
9. The Team for Research shall draw up a list of awarded grants and shall forward it to the Rector's Office, the IDUB Project Office, the Economic Department, and the Chairperson of the Council of Student Research Groups.
10. At the request of the Chairperson of the Council of Student Research Groups, a full list of submitted projects together with the assessment of the Evaluation Committee may be made available.
11. The deadline for completion of the grant is set on 30 June 2025.
12. The results of the grant implementation shall be approved by a committee appointed by the head of the basic organisational unit, which includes a representative of the Evaluation Committee, appointed by the Vice-Rector for Research.
13. The Committee shall draw up a record of grant evaluation and approval in two copies, according to the template attached as Annex No. 3 to the Decision, based on its own assessment of the implementation of the grant, and shall consider:
  - 1) a substantive report of the head of the project;
  - 2) results achieved during the project implementation;
  - 3) settlement of incurred expenses.
14. The record of grant evaluation and approval shall be forwarded by 31 October 2025.
15. The record referred to in section 14 shall be transferred to the Team for Research, which maintains a collection of information on grants implemented at the University. The second copy of the record together with the settlement of incurred expenses and the substantive report of the head of grant, shall remain in the unit in which the grant is implemented. The list of settled grants is submitted by the Team for Research to the Rector's Office, the Economic Department, and the Chairperson of the Council of Student Research Groups.
16. Student research groups that are beneficiaries of the competition shall present the achieved results during the Fair of Student Research Groups and Student Organisations KONIK.

### § 3

The Decision enters into force upon signing.

RECTOR

Professor Krzysztof Zaremba



**AGREEMENT No. ....**

**on the implementation of the Rector’s grant titled .....**

**in the student research group .....**

concluded on .....

by:

..... – Head of Management Team for the “Excellence Initiative- Research University” project at the Warsaw University of Technology, hereinafter referred to as the “Head of IDUB”

and

the Faculty of .....

represented by .....

hereinafter referred to as the “Faculty”

and

..... – head of the grant.

1. The head of the grant shall undertake to perform the work in accordance with the description and timetable which constitutes Annex No. 1 to this Agreement.
2. The Head of IDUB shall transfer to the Faculty the funding amounting to PLN ..... (in words: ..... 00/100) for the implementation of the grant in accordance with the cost estimate below.

No.	Planned costs	2024	2025	TOTAL
<b>I.</b>	<b>Total direct costs</b>	0.00	0.00	0.00
1.	Equipment and software (50%)	0.00	0.00	0.00
	incl. with a value from PLN 3500 to 10000	0.00	0.00	0.00
	with a value above PLN 10 000	0.00	0.00	0.00
2.	External services (max.50%)	0.00	0.00	0.00
3.	Other direct costs	0.00	0.00	0.00
<b>II.</b>	<b>Indirect costs (15%)*</b>	0.00	0.00	0.00
<b>III.</b>	<b>Total costs</b>	0.00	0.00	0.00

\*Indirect costs constitute 15% of direct costs excluding the equipment with an individual value higher than PLN 10 000

3. The date of conclusion of this Agreement shall be adopted by the Parties as the date of commencement of the grant implementation. The deadline for completion of the grant is set on 30 June 2025.
4. The Faculty shall make available items of the property of the unit indispensable to implement the grant and shall provide administrative and accounting services.
5. Funding awarded for the project implementation shall be at the disposal of the head of the basic organisational unit in agreement with the head of the grant.
6. The Faculty shall maintain separate accounting records for the project.
7. The results of the grant implementation shall be approved by a committee appointed by the head of the basic organisational unit in accordance with the competition regulations. In the event of a negative assessment of the grant, the Faculty shall return the awarded funding to the disposal of the Head of IDUB.

- 8. Funding transferred to the Faculty and not used by 30 June 2025 shall return to the disposal of the Head of IDUB.
- 9. The Agreement has been executed in three counterparts, one for each Party.

***Head of IDUB***

***Faculty***

.....  
*(stamp of the IDUB Project Office)*

.....  
*(stamp of the unit)*

.....  
*(stamp and signature of the Head of IDUB)*

.....  
*(stamp and signature of the head of the basic organisational unit)*

.....  
*(stamp and signature of the Bursar's Proxy)*

.....  
*(stamp and signature of the Bursar's Proxy)*

.....  
*(signature of the head of the grant)*

**Record of evaluation and approval of the Rector's grant in 2024**

student research group .....

(name of student research group)

Faculty .....

Surname and name of the head of the grant (academic title and degree)

.....

Surnames and names of implementers .....

**Grant topic:** .....

Keywords: .....

Tasks to perform:

Tasks performed:

Grant summary:

Amount awarded: PLN .....

Amount used: PLN .....

.....  
(signature of the Bursar's Proxy)

Manner of using the achieved results and form of completion of the grant:

date .....

.....

head of the basic  
organisational unit  
(signature)

.....

head of the grant  
(signature)

Committee's evaluation:

Justification for evaluation:

Committee members:

Signatures

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Committee's comments:

date .....